

Richfield Hometown 4th of July Celebration

PO Box 23381

Richfield, MN 55423

www.richfield4thofjuly.com



Parade Marshal's duties:

Thank you for volunteering to be parade marshals for the Richfield 4th of July parade! Your efforts are really appreciated and will make this parade a successful event all will enjoy.

Check in time: July 4th 11:00 a.m.

Parade start time 1:00p.m.

Check in at the "Check in booth" on Nicollet and 75th.

Pick up: Radio (if applicable), T-shirt, Parade program.

Duties of Parade marshal:

- Hand out your share of the Program.
- Estimate and write down approximate Headcount in your section.
- Keep the spectators off the street area of the parade route
- Do not allow throwing of any candy (issues – write down the group's name)
- Walk up and down your area – issues call on the radio of tell Public Service.
- Keep the parade moving, do not allow stops unless band unit that performs (20 – 25 feet apart).
- Keep front units (before band) a short distance from the band stopping, don't allow them to get too far ahead to avoid gaps.
- At the end of the parade check in your radio, comments and headcount.
- Thank you!